

Welcome to AEPP !

Hereby a few indications to guide on your arrival.

Reception

You may arrive during the day, the evening or the night **except from 8 am to 10 am**. However, you should previously mail us with you day and hour of arrival to make sure some one can welcome you at you arrival at the AEPP.

You can also call us on week days and weekends from 10 am to 12 am and from 2pm to 8pm on the provided phone number.

Check-in/ daily access

All residents are provided with an entry swap key, so you can come and go any time of the day you like 24/7.

The kitchen closes from midnight to 6 am.

The dining room is open all day and all night long except during the cleaning from 10:45 am to 12 pm on weekday.

Luggage and storage

Those who live in a double bed-room are provided with a large closet to share and a large drawer under each bed, with a desk each. Try to travel light there isn't too much space.

We also have a storage room where you can leave your empty luggage and store you personal things.

Rooms and Duplex furniture

Each room occupants has his own desk, under bed drawer and a top shelf.

No desk for the duplex occupants, however there is study room available when the room isn't occupied with other classes.

The study room is open 24/7. Please do not leave your personal things inside the room; we are not responsible of any losses.

Linens

The beds are provided with a mattress protection, a pillow and blanket. The house is very well heated in cold days.

Long-term residents (over a month) must provide their own sheets and towels.

Short-term residents (less than a month) can ask for sheets and towel if needed

Extra linens can be provided with 30 euros deposit at your arrival.

The Kitchen

Inside the kitchen we provide 3 cooktops, 2 ovens, a microwave, a freezer, and 5 big large fridges where you store your personal peep provided at your arrival.

Every resident has storage with a lock and its key in the kitchen to store all the dry goods.

A couple of years ago, the foyer provided crockery but due to the piling up of dirty dishes, the In-House Comity (which is membered by some of the students who help us in the every management) decided to go for personal dishes from now on.

However, you have cooking kit on common use and those who wish can receive crockery at their arrival with a15 euros deposit.

PLEASE: no food inside the rooms or study room (Paris has mice underground who come up from time to time)

Internet

We have a Wi-Fi network. A Wi-Fi access code is given to you at your arrival

Laundry room

Washers and driers are available on free use every day; you just need to by your own powder.

Classes and animations

There's a board displayed at the entry with the schedule of all the classes that we provide.

There's a class almost every day of the week and free for the residents. Note that a limitation for the residents is applied (4 to 8 residents according to the class).

You can also check the display for animations and jobs.

Rent

The rent is due the **first week of the current month**. A **bank transfer** is required except for the foreigners who haven't' have a bank set up yet.

Single and double bed-room occupants amount to pay

- Reservation fee and deposit: within **15 days before your arrival** you must pay the 475 euros reservation fee 450 euros for the deposit and 25 euros which is a participation to the association.

Attention: we cannot reserve the room if you don't pay the amount on the timely set up.

- Monthly rent: 595 euros for the single bedroom and 485 euros for the double bed-room.

Four bed-room occupants, amount to pay

- Reservation fee and deposit: to confirm your reservation you must pay the 100 € fee which is considered to be the deposit you leave (unless this amount was already paid by the association who made your reservation)

- Monthly rent: the rent is 470 euros due the first week of the month.

Uncompleted month

- During the staying: whole monthly rent is due even if you leave for a week or two.

- Month arrival and leaving:

We can lighten the rules on your arrival if you **tell us by mail before** your coming.

- Presence more than two weeks a month: room and studio (monthly location) the whole rent is due. Duplex (day by day staying) you pay half month + 25 € per extra nights,

- presence less than 15 days a month : Room and studio : half month is due. Duplex 25 euros per night is due.

Administration formalities and Rent paiement aid

- we provide a Residence Certificate (needed for administration formalities as opening a bank account or the metro card).

- CAF Aid : if you reside more than 4 month at the AEPP you can fill out ALS papers : file available on the internet (CAF de Paris student link). Once the internet file is filled you can print it out and give us to sign one of the papers before sending it back to the CAF.

Savoir-vivre and neighbourly relations

Neighbours are very sensitive to the noise : try not to make too much noise on the patio and outside the foyer doors (where residents and there fiends smoke!) especially on evenings and foyer diners.

Friends

Outsiders are only allowed in the dining room and every common areas. For security reasons floors (the upstairs patio included) are forbidden to non residents unless you are allowed by the in house managers.

Friends are allowed to sleep over only if the residents fill out the demand 3 days minimum before their arrivals.

The price is 25 euros on a bed in duplex and double bedroom, 35 euros in a single bed-room, 20 euros on a mattress or on an extra bed in a full room.

Residence Contract

The residence contract named « My commitment to AEPP » will be send by mail with the welcome note.

Make sure you read it carefully, printed it out and **bring the signed document at your arrival**.

Welcome every one!